

07/2018 JW



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF NURSING HOME ADMINISTRATORS

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: DPR.DELAWARE.GOV
EMAIL: customerservice.dpr@state.de.us

PUBLIC MEETING MINUTES:	BOARD OF NURSING HOME ADMINISTRATORS
MEETING DATE AND TIME:	Tuesday, July 10, 2018 at 1:00 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	September 11, 2018

MEMBERS PRESENT

Ray Quillen, Professional Member, Vice-President
J.R. Payne, Jr., Professional Member
Gwendolyn Benton, Public Member
Jenifer Vaughn, Public Member
Timothy Bane, Public Member

MEMBERS ABSENT

Michael Salitsky, Professional Member, President
Georgia Lane, Healthcare Member
Cecilia Jones, Public Member
Eleanor Allione, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Kevin Maloney, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Quillen called the meeting to order at 1:07 p.m.

REVIEW OF MINUTES

A motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the minutes from the May 8, 2018 meeting as presented. The motion carried unanimously.

UNFINISHED BUSINESS

Compliance to Final Order – J. Andrew Byrd, #H1-0000902

The Board received a letter to the Board from the Vice-President and General Counsel for Exceptional Living Centers verifying that Mr. Byrd has maintained his compliance to the final order.

NEW BUSINESS

Ratify Nursing Home Administrator Applications

A motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the ratified nursing home administrator applications of Denise Williams, Suzanne Krassler and Bruce Martins. The motion carried unanimously.

Approval of Continuing Education Activities

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to approve the continuing education activities as follows:

The Mary Campbell Center Leadercast, 4 hours

The motion carried unanimously.

Review of AIT Progress Reports

After review, a motion was made by Mr. Quillen, seconded by Ms. Benton, to approve the quarterly AIT progress report of Natasha Sudler. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Ms. Benton, to approve the quarterly AIT progress report of Finda Menjor-Kromah. The motion carried unanimously.

After review, a motion was made by Mr. Quillen, seconded by Mr. Bane, to deny the AIT progress report of Kristopher Brown for not completing the approved AIT Program within the allotted time as required by Board Regulation 3.6., and advise Mr. Brown that a new application for licensure as an AIT would be required. The motion carried unanimously.

Review and Consider Recommendation of Chief Hearing Officer

This agenda item will be tabled until the September 11, 2018 meeting.

Review Administrator-In-Training Applications

After review, a motion was made by Mr. Payne, seconded by Mr. Bane, to approved Juliet Fountain for a 9 month AIT program. The motion carried unanimously.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

There was no other business before the Board.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be September 11, 2018 at 1:00 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Quillen, seconded by Ms. Vaughn, to adjourn the meeting at 1:52 p.m. The motion carried unanimously.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II